



⚠ Important Information

- » Sample tubes must be refrigerated.
- » Record Sample ID and description on the tube label and complete the enclosed chain of custody form fields for each sample. Information on the chain of custody form and tube labels must match. Please print legibly.
- » Once sampling is completed, sample tubes must be stored below 8°C. Samples should be received by the laboratory within 24 hours of sampling completion.
- » Ice packs must be solid and frozen for shipment to the laboratory to ensure samples remain in refrigerated conditions during transport.
- » Samples are considered hazardous material, do not substitute shipping materials provided.

Sampling Kit

QTY.	ITEM
(1)	Swab
(1)	Tube

Sample Collection Procedure

1	Remove stick swab from its sterile wrapping.
2	Moisten the tip of the swab in the tube. Remove excess medium. Swabbing should be carried out while moist.
3	Place on the surface to be sampled and streak the swab rotating it between thumb and forefinger.
4	For flat surfaces, rub 10 times horizontally and 10 times vertically in an area of 25cm ² . Avoid letting the swab dry.
5	Place swab inside the tube. Cut excess swab stick.
6	Label the tube with the preprinted labels (numbered 1-10) corresponding to the chain of custody. This becomes the primary package.
7	Place tube in the biohazard bag provided and seal tightly. This becomes the secondary package. Clean the outside of the bag with appropriate disinfectant.
8	After collecting 10 samples, place samples inside bubble wrap bag, remove seal strip and close. The capacity is 10 samples per bubble wrap bag. Clean the outside of the bubble wrap bag with appropriate disinfectant.
9	Sandwich the bubble wrap bag(s) with the ice packs on top and bottom in the cooler.
10	Sign chain of custody, place in ziplock bag with any other documents and place on top inside the cooler.
11	Close cooler and box. Tape box around, top to bottom, several times on both sides and prepare the box for FedEx pickup.
12	Click here to arrange your pickup or visit bit.ly/ALSPickup

ALS Sample Acceptance Policy. Any sample anomaly must be resolved before samples will be processed. Samples received without a chain of custody or with an incomplete chain of custody will be retained, but not accepted until the missing information has been obtained. Upon receipt of the completed chain of custody, samples will be accepted. ALS reserves the right to refuse any samples.